



 *Dragonfly Lodge Booking Form*

Personal Information

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (home) _____ (work) _____ (cell) _____

Email Address: _____

Number of Adults: _____ Number of children (under 16): _____

Accommodations- Dates Required

First Night- Please enter day and date (for example: Wednesday, Nov. 6, 2006)

Last Night: _____

I will be leaving the morning of: _____

Please confirm the number of nights: _____

Rental Pricing

North and South Unit

\$110 per night

\$300 for a three day weekend

\$350 per week

Middle Room

\$35 for less than a week

\$45 for a week

No charge when both the north and south unit are rented together



Booking Conditions

All bookings must be made in writing on the booking form supplied and are subject to the following terms and conditions.

- Your reservation will be confirmed upon receipt of a \$200 security deposit. You will receive a written (email) confirmation within 7 days from the receipt of your deposit. The security deposit will be refunded in full within 7 days from the departure date, providing there is no damage to the property or its contents.
- Approximately 30 days prior to arrival, an invoice will be sent indicating the final balance due. This amount is due 15 days prior to arrival. If payment has not been received by this time, we reserve the right to cancel the booking.
- All cancellations must be in writing. In the event of cancellation the following charges will apply:
 - All deposits will be refunded, provided that cancellation is received in writing within 30 days of the arrival date.
 - In the event that cancellation occurs less than 30 days prior to the arrival date, half the security deposit will be refunded.
- Check-in time is 3:00 pm on the day of arrival. Check-out is 10:00 am on day of departure. Unless other arrangements have been made.
- No pets allowed
- **No Smoking**
- Return one copy of "Dragonfly Lodge Booking Form" with the \$200 security deposit and keep one copy for yourself. You may also fax this form to (866) 741-5123 and submit the security deposit at www.DragonFlyLodgeAtHigginsLake.com.
- Make all checks payable to: **Dragonfly Lodge**

Rental Pricing

North and South Unit

\$110 per night

\$300 for a three day weekend

\$350 per week

Middle Room

\$35 for less than a week

\$45 for a week

No charge when both the north and south unit are rented together

I have read and agree to the above mentioned terms and conditions.

Guest's Signature: _____ Date: _____

The logo features a stylized blue dragonfly on the left, followed by the text "Dragonfly Rental Costs" in a cursive font.

Rental cost per night \$ _____ x _____ nights = \$ _____
Rental cost per weekend _____ \$ _____
Rental cost per week \$ _____ x _____ weeks = \$ _____
Subtotal \$ _____ x 6% tax = \$ _____

Total rental cost \$ _____

To the total cost you need to add a security deposit of \$200. The security deposit will be refunded to you within 7 days of your departure, providing there has been no damage to the property or it's contents.

Security Deposit due when you return Booking Form \$ 200.00
Balance due on or before _____ \$ _____
Total Amount Due \$ _____

Make all checks payable to: Dragonfly Lodge

The outstanding balance must be received in this office no later than 15 days prior to your arrival date. When this is received, we will confirm the directions to the property and details on key access to the home.

CONFIRMATION OF BOOKING

I agree to the security deposit and understand that my security deposit is refundable in full within 30 days from the departure date, providing there has been no damage to the property or its contents. The Dragonfly Lodge office must receive the outstanding balance at least 15 days prior to my arrival date.

Signature: _____ Date: _____

PLEASE FAX COMPLETED FORM TO (866) 741-5123